



London Sustainability Exchange

London Sustainability Exchange Newspaper (anti) Copying Policy

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The Copyright, Designs and Patents Act 1988 prohibits copying from newspapers except where permitted under Fair Use guidelines, which allow individuals to make single copies of articles only for private study or research. It is LSx policy to comply with this law and to require staff to comply with this law. Use of newspapers must comply with the following guidelines:

- copies of articles for private use must conform to Fair Use criteria
- for copies of advertisements or photographs, contact the relevant syndication department of the newspaper
- to place newspaper articles on our public website, contact the syndication department of the newspaper
- titles and web links of newspaper articles may be circulated by e-mail
- use of electronic subscriptions must conform to the terms of the subscription
- no other copying of newspapers is permitted.

If future changes in LSx operations result in a need to copy and circulate newspaper articles, please notify the Director to discuss obtaining a license through the Newspaper Licensing Agency.

This policy will be included in the employee handbook.